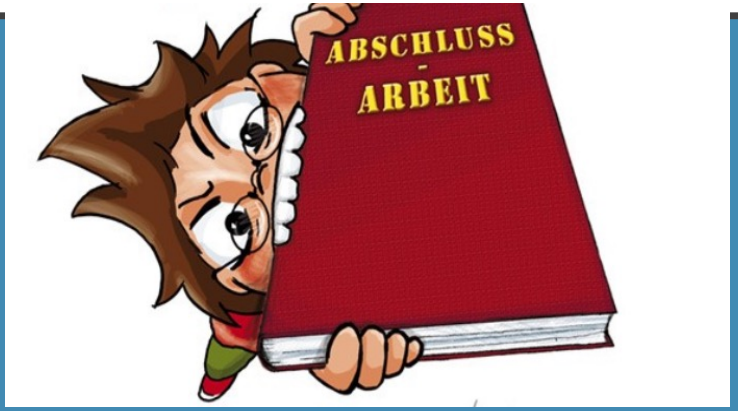
# EVERYTHING YOU EVER WANTED TO KNOW ABOUT THESES IN ENGLISCH/ANGLISTIK (BA, M ED, MA)

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# OUTLINE

- When can/should I write my thesis?
- How do I find a topic?
- How do I find a supervisor?
- How do I register in C@mpus?
- How much time do I have?
- How long does the thesis have to be?
- How do I submit my thesis?
- Do I need to be enrolled while writing the thesis?
- What if I get a failing grade?
- Anything else ???

› Abteilungen › Englische Literaturen und Kulturen › Lehre › FAQ

https://www.ilw.uni-stuttgart.de/abteilungen/englische_literaturen/lehre/faq/

# FAQ - Frequently Asked Questions

Hier gibt es Antworten auf viele gängige Fragen, die im Rahmen des Studiums der Anglistik und des Lehramts Engl
serer Abteilung aufkommen können, sowohl für Bachelor als auch für Master Studierende.

Institut für Linguistik/Anglistik (IfLA)

## Studieninformationen (für Studierende)

Allgemeine Informationen zu Prüfungen, Abschlussarbeiten und Studienverlauf

**Frequently Asked Questions (FAQ)**

- Unsere FAQs finden sie hier.

› Departments › English Literatures and Cultures › Teaching › FAQ

https://www.ilw.uni-stuttgart.de/en/departments/english-literatures/teaching/faq/

# FAQ - Frequently Asked Questions

Here you will find answers to many common questions that arise in the context of the study courses English and Teaching
English, for both undergraduate and graduate students.

› Institute › IfLA division › Teaching › General information

Institute of English Linguistics (IfLA)

## General information (for students)

General information on exams, term papers, theses and curricula

**Frequently Asked Questions (FAQ)**

- Our FAQs can be found here.

## Abschlussarbeit

Nach Suchbegriff filtern:

- Wann meldet man sich für die Abschlussarbeit an? Gibt es feste Fristen?
- Wie findet man eine*n Prüfer*in und wann sollte man sich darum kümmern? Braucht man auch eine*n Zweitprüfer*in?
- Wie erfolgt die Anmeldung der Abschlussarbeit und wo befindet sich das Anmeldeformular?
- Wieviel Bearbeitungszeit hat man für die Abschlussarbeit?
- Kann die Bearbeitungszeit verlängert werden?
- Was muss man tun, wenn man mit dem Abgabedatum die mögliche Gesamtstudiendauer überschreitet?
- Wie lang muss die Abschlussarbeit werden?
- Wie gestaltet man ein Deckblatt für eine Abschlussarbeit?
- Wo und wie reicht man die Abschlussarbeit ein?

## Final Thesis

Filter by search term:

- When do I register for the final thesis? Are there fixed deadlines?
- How do you find a supervisor and when should you begin looking for one? Do you need a second reader?
- How do I register my thesis and where is the registration form?
- How much time do I have to work on the final thesis?
- Can I extend the time I need to complete my final thesis?
- What do you do if by working on your final thesis, you exceed the allocated maximum duration of your degree?
- How long does the final thesis have to be?
- What should the cover page look like?
- Where and how do you submit your thesis?

# WHEN CAN/SHOULD I WRITE MY THESIS?

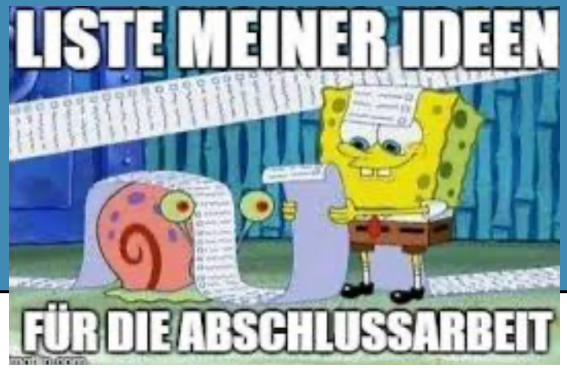
Minimal requirements for thesis registration in C@mpus:

- BA Lehramt: 51 ECTS (in Englisch)
- BA Anglistik: 80 ECTS (in Englisch HF)
- M Ed Lehramt: 12 ECTS (in Englisch)
- MA EASEL: 78 ECTS

There is no fixed registration period for theses

→ you can register and write your thesis any time!

# HOW DO I FIND A TOPIC?




- You are not assigned a random topic by your supervisor
  → bring some ideas to the first meeting with a potential supervisor
- brainstorm:
  - areas or aspects of seminars in the course of your studies you found most interesting
  - specific possible research questions or topics based on prior seminars, personal experience or interest
- This will already limit the pool of potential supervisors (expertise!) you can contact.

You will spend a lot of time and effort researching, reading, and writing about this topic
→ choose wisely

# HOW DO I FIND A SUPERVISOR?

Contact potential supervisors and inquire about their availability ahead of time!

Possible supervisors for theses in our study programs are the following:

- BA theses (Anglistik or Lehramt): faculty members with **at least a MA degree**
- MA theses (Lehramt or EASEL): faculty members with a **completed PhD**

Note:

- For **BA Anglistik**, **M Ed Lehramt,** and **MA EASEL**:
  **two readers** will be involved (one has to be a professor!) –
  one of them is usually your main advisor, the second one will read and additionally assess the final product
- For **BA Lehramt**, only one supervisor/reader is involved

# HOW DO I REGISTER IN C@MPUS?

- Once you reached the required ECTS minimum, the registration form becomes available in C@mpus (“My Requests” / “Meine Anträge”)
- Print it out, fill in your personal information and take the form to your supervisor(s) for adding the topic, starting date and signature.
- Send/take the completed form to the Prüfungsamt

# HOW MUCH TIME DO I HAVE?

- BA Lehramt: 4 Monate
- BA Anglistik: 4 Monate
- M Ed Lehramt: 6 Monate
- MA EASEL: 6 months

In case of illness or other unforeseeable problems **extension** possible:
(application form needs to be approved by examination committee)

- BA Lehramt/BA Anglistik: max. 1 Monat
- M Ed Lehramt: max. 2 Monate
- MA EASEL: max. 2 months

# HOW LONG DOES THE THESIS HAVE TO BE?

| | | |
|---|---|---|
| • BA Lehramt (6 ECTS): | Linguistics | ca. 30 pages |
| | Literature/Culture | 10 000 – 12 500 words |
| • BA Anglistik: (12 ECTS) | Linguistics | ca. 50 pages |
| | Literature/Culture | 13 000 – 15 000 words |
| • M Ed Lehramt (15 ECTS): | Linguistics | ca. 60 pages |
| | Literature/Culture | 20 000 words |
| • MA EASEL (30 ECTS): | Linguistics | ca. 80 pages |
| | Literature/Culture | 26 000 – 29 000 words |

+ oral defense (20 – 30 minutes) !

# HOW DO I SUBMIT MY THESIS?

- electronic copy (pdf) by e-mail to supervisor(s) (submission deadline!)

AND

- in person to secretary or by (registered) mail to supervisor(s)
  - BA Lehramt: 2 gedruckte und gebundene Kopien
  - BA Anglistik: 3 gedruckte und gebundene Kopien
  - M Ed Lehramt: 2 gedruckte und gebundene Kopien
  - MA EASEL: 3 hardcopies (printed and bound)

# DO I NEED TO BE ENROLLED WHILE WRITING MY THESIS?

- You only have to be enrolled ("eingeschrieben") as a student at the Universität Stuttgart when you **register** your thesis.
- You don't have to be enrolled for the submission of your thesis any more.

# WHAT IF I GET A FAILING GRADE?

- You get a second attempt (unless no submission on first attempt).
- The topic has to be a new one.
- This second attempt has to be registered within … of the 5,0 entry for the first attempt in C@mpus:
  - BA Lehramt: 6 Monate
  - BA Anglistik: 9 Wochen
  - M Ed Lehramt: 6 Monate
  - MA EASEL: 4 weeks

# ANYTHING ELSE ???